



ANNUAL GENERAL MEETING MINUTES

5:30 pm on Tuesday 21st October 2025

Suite 3, Level 1, 44 Silverdale Street

Declaration of meeting open: The Chairman declared the meeting open at 5:30pm.

Present:

Committee:

Richard Worker (The Legal Team and chair), Vinod Bhaga (PaknSave Silverdale), Steve Wilkinson (Auckland Adventure Park), Rita Oliver (Barfoot and Thompson), David Hooper (David Hooper CA Ltd), Graeme Wallace (Go Vertical Events), Michelle Pipping (The Botanic), Kane Butler (Wayne Grayson & Associates), Bryan Fairgray (Laser Electrical Silverdale),

Members:

Ling Hong (Westpac), Jason King (King Locksmiths Ltd), Coralie Lush (Barfoot & Thompson Millwater), Pip Smith (Auckland Memorial Park)

In attendance:

Tasha Gummer (General Manager - Silverdale Business) and Carolina Lunt (Board secretary - Silverdale Business) Simone Faets (Event & Membership Lead), Brian Stevens (Pioneer Village representative), Adrienne Kohler (Hibiscus Matters)

Apologies:

Stacey Pirrett (BJ Robinson & SJ Pirrett), Leesa Fraser (Centre Manager - Silverdale Centre), Chris Norris (Allbrand), Gary Brown Hibiscus and Bays Local Board, Gary Browne (Strategos Associates Ltd)

1. Welcome by Richard Worker (Chair)

- The Chair officially opened the meeting and confirmed the presence of a quorum of members.
- Chair welcomed attendees to the AGM and thanked them for their support.
- Chair encouraged attendees to ask questions and interrupt as needed.
- Chair also reminded those present that only full BID members are entitled to vote and that each full member has one vote (business or property ownership).
- Attendees were notified that all paperwork is accessible online on the Silverdale Business website under Governance.
- Interest Register: The chair confirmed that the Interest Register is current. No new interests were declared at this meeting. The register will be updated after the AGM to record any new board members' interests.
- Chair confirmed that there were no conflicts of interest declared in relation to the matters before the AGM.

2. Present and apologies

The Chairman acknowledged the apologies from the absent members (as listed above).

3. Confirmation of the Minutes of the meeting held on Tuesday 17th October 2024

- The Chairperson requested acceptance of the circulated minutes from the Silverdale Business 2024 Annual General Meeting as read. There were no matters arising from the minutes.
- **Motion:** That the Minutes of the Annual General Meeting of Silverdale Business Incorporated, held on 17th October 2024, be confirmed as a true and correct record

MOTION: Minutes of 2024 Annual General Meeting on 17th October approved

Moved: Steve Wilkinson, Seconded: Michelle Pipping Carried as a true and correct record

4. Annual report for the financial year ending 30 June 2025

Chairpersons report By Richard Worker

- Richard indicated that his report has been distributed to the attendees and proceeded to present the chairman's report.

General Manager Report by Tasha Gummer

- Tasha gave an overview of the past year and highlighted the general achievements in a video, which serves as a summary of the General Manager's annual report. This video can be found on our website in Silverdale Business governance.

Treasurer's Report by Steve Wilkinson and David Hooper

- Steve Wilkinson stated that the report has been distributed to attendees and is available on the Silverdale Business website. He then presented the Treasurer's Report.
 - a. Employee costs represented 56% of total expenditure.
 - b. Surplus funds largely held for specific projects, e.g., Pioneer Village Project awaiting resource consent.
 - c. The association operates a zero-based budget, ensuring all income is allocated to projects and operational expenses.

MOTION: That the members of the Silverdale Business Inc. approve and adopt the 2024-2025 Silverdale Business Annual Report and Financial report.

Moved: Rita Oliver, Seconded: Bryan Fairgray Carried as a true and correct record

5. Silverdale Business - Business Plan for the financial years ending 30 June 2025-2027

The business plan has been circulated and sent to the team prior to this meeting for review and discussion.

- Tasha explained that the development of the two-year business plan is guided by our strategic framework in consultation with our Executive Committee. This plan aligns with the 2025-26 budget and the 2026-27 indicative budget. Member Value, Engagement, Advocacy and Leadership.
 - Continuation of successful programs with strong member engagement.
 - Introduction of sustainability initiatives and wellbeing programs.
 - Advocacy, Marketing, and "Safer Silverdale" initiatives to continue.
- There are seven key pillars that drive our outcomes. Marketing & Promotions, Member Engagement & Support, Crime Prevention & Security, Connectivity, Advocacy & Leadership, Sustainability & Wellbeing.
- Mentorship program was partially funded by Hibiscus and Bays Local Board.

MOTION: That the members of the Silverdale Business Inc. approve and adopt the 2025-2027 Silverdale Business plan.

Moved: Rita Oliver, Seconded: Michelle Pipping Carried as a true and correct record

6. Silverdale Business - Income and Expenditure budget 2026/2027

- Budgeted income and expenditure consistent with prior year while maintaining delivery of key programs.
- Income growth: sponsorship, event ticket sales, associate member subscriptions
- Funding priorities: Sustainability & Wellbeing programme, CCTV network enhancements.
- Strengthening member engagement and connectivity

MOTION: That the members of the Silverdale Business Inc. approve and adopt the 2026-2027 Silverdale Business Income and Expenditure budget.

Moved: Steve Wilkinson, Seconded: Rita Oliver Carried as a true and correct record

7. Silverdale Business – Budget including targeted rate amount for the financial year 2026/2027

- Tasha noted Proposed BID Targeted Rate increase: 3% (\$15,900) → Total \$545,900
- Minimal 3% increase to the targeted rate to cover inflation.
- Monthly targeted rate of \$15,900 from 657 ratepayers, representing a \$6 increase per ratepayer.

MOTION: Move to approve the following financial year (2026/2027) draft budget which includes a BID targeted rate grant amount of **\$545,900**, including a 3% increase (**\$15,900**) to the BID targeted rate grant from the 2025-2026 financial year. Further ask the Hibiscus & Bays Local Board recommend to the Governing Body the amount of **\$545,900** be included in the Auckland Council draft 2026-2027 annual budget consultation process.

Moved: Michelle Pipping, Seconded: Steve Wilkinson Result: Carried as a true and correct record.

8. Special Resolution - Changes to the constitution of Silverdale Business, as required by the Incorporated Societies Act 2022, and intent to re-register

Reason: The existing rules of the Association only required minor changes. These are summarised in the comparison of the Rules with the Act and by reference to the accompanying revised Rules available on the Association's website www.silverdalebusiness.co.nz. The opportunity has also been taken to tidy up some typographical and other minor matters.

Pursuant to existing Rules 24, 30 and 46 notice is given of the intention to pass the following resolution as a Special Resolution:

Special Resolutions – It is resolved that (1) Silverdale Business Incorporated adopt as its new Rules the Rules made available to Members in the notice of this Special Resolution and to re-register Silverdale Business Incorporated under the Incorporated Societies Act 2022 and that (2) its Executive Committee be authorised to take such actions and sign such documents as may be necessary or desirable to give effect to that re-registration.

MOTION: Move to resolve that Silverdale Business Incorporated adopt its new Rules to re-register Silverdale Business under the Incorporated Societies Act 2022 and that its Executive Committee be authorised to take such actions and sign such documents as may be necessary or desirable to give effect to that re-registration.

Moved: Richard Worker, Seconded: Bryan Fairgray Result: Carried as a true and correct record.

9. Election of the Executive Committee

- Richard (Chairman) expressed thanks to the current Board members for their service over the last year.
- Under the current Silverdale Business Constitution, there are eleven positions on the board, plus the Chair. This can include up to two Associate Members. We can confirm that we have a full board nominated.
- The following nominations for the Executive Committee had been formally received by the Secretary by the due date required under the rules of the Association: Nominations for 2025/2026 include:

Richard Worker

The Legal team

Michelle Pipping	The Botanic
Vinod Bhaga	Pak and Save
Gary Browne	Strategos Associates Ltd
Steve Wilkinson	Auckland Adventure Park
Joanna Jin	ENH Windows
Rita Oliver	Barfoot and Thompson
Kane Butler	Wayne Grayson & Associates
David Hooper	David Hooper CA Ltd
Graeme Wallace	Go Vertical Events
Bryan Fairgray	Laser Electrical Silverdale

Co-opted

Carolina Lunt

Secretary

MOTION: That the 11 nominees be elected to the Executive Committee for the 2025/26 year.
The nomination for appointments to the Executive Committee be accepted.

10. Appointment of the Auditor for the 2025-2026 year

Hart & Co will be appointed as auditor for Silverdale Business Incorporated for the year ending 30 June 2026

MOTION: That Hart & Co be appointed as auditor for Silverdale Business Incorporated for the year ending 30 June 2026.

Moved: Steve Wilkinson, Seconded: David Hooper Carried as a true and correct record

11. General Business

- Market View data presented to provide insights into local business spending.
- Pioneer Festival recognised as a key event with 4,000 attendees and \$133,000 local spend.
- Tasha gave an overview of the Pioneer Village and Pathway Project.
 - Pioneer Village Market awaiting resource consent.
 - River Pathway project in progress to improve connectivity.
- The Executive Committee, General Manager, and Chairman addressed the questions raised.

Meeting closed: 6:03pm

Minutes taken by: Carolina Lunt (Board Secretary – Silverdale Business)