



ANNUAL GENERAL MEETING MINUTES
5:30 pm on Thursday 17th October 2024
Suite 3, Level 1, 44 Silverdale Road

Declaration of meeting open: The Chairman declared the meeting open at 5:30pm.

Present:

Committee:

Richard Worker (The Legal Team and chair), Steve Wilkinson (Auckland Adventure Park), Rita Oliver (Barfoot and Thompson), Gary Browne (Strategos Associates Ltd), Zane Dykman (Ze Build), David Hooper (David Hooper CA Ltd), Joanna Jin (ENH Windows), Deb Maurer (Ray White), Rita Oliver (Barfoot & Thompson) Graeme Wallace (Silverdale United Rugby and Sports Club), Michelle Pipping (The Botanic).

Members:

Chris Norris (All Brand), Jason King (King Locksmiths Ltd)

Property Owners:

Robert Ross (Online Roadmarking Services Ltd), Sarah Mason (Weti Holdings), Gary & Mary Mill (Electrovoice Electronics Limited)

In attendance:

Tasha Gummer (General Manager - Silverdale Business) and Carolina Lunt (Board secretary - Silverdale Business)

Apologies:

Vinod Bhaga (PaknSave), Bryan Fairgray (Laser Electrical Silverdale), Gary Brown (Auckland Council - Local Board)

Hibiscus and Bays Local Board:

Sam Mills (Auckland Council - Local Board)

1. Welcome by Richard Worker (Chair)

- The Chairman officially opened the meeting and confirmed the presence of a quorum of members.
- He welcomed attendees to the AGM and thanked them for their support.
- He encouraged attendees to ask questions and interrupt as needed.
- He also reminded those present that only full BID members are entitled to vote and that each full member has one vote (business or property ownership).
- Attendees were notified that all paperwork is accessible online on the Silverdale Business website under Governance.

2. Present and apologies

The Chairman acknowledged the apologies from the absent members (as listed above).

3. Confirmation of the Minutes of the meeting held on Wednesday, 26 September 2023

- The Chairperson requested acceptance of the circulated minutes from the Silverdale Business 2023 Annual General Meeting as read.
- **Motion:** That the Minutes of the Annual General Meeting of Silverdale Business Incorporated, held on 26 September 2023, be confirmed as a true and correct record
- There were no matters arising from the minutes.

MOTION: Minutes of 2023 Annual General Meeting on 26 September approved

Moved: Zane Dykman, Seconded: David Hooper, Carried as a true and correct record

4. Annual report for the financial year ending 30 June 2024

Chairpersons report By Richard Worker

- Richard indicated that his report has been distributed to the attendees and proceeded to present the chairman's report.

General Manager Report by Tasha Gummer

- Tasha gave an overview of the past year and highlighted the general achievements in a video, which serves as a summary of the General Manager's annual report. This video can be found in Silverdale Business governance.

MOTION: Annual Report by the Chairman and General Manager approved

Moved: Rita Oliver, Seconded: Steve Wilkinson Carried as a true and correct record

Treasurer's Report by David Hooper

- David Hooper stated that the report has been distributed to attendees and is available on the Silverdale Business website. He then presented the Treasurer's Report.

MOTION: The Annual Financial Statements for the year ending 30 June 2024 be accepted and approved

Moved: Joanna Jin, Seconded: Zane Dykman Carried as a true and correct record.

5. Silverdale Business - Business Plan for the financial years ending 30 June 2024-2026

The business plan has been circulated and sent to the team prior to this meeting for review and discussion.

- Tasha explained that the development of the two-year business plan is guided by our strategic framework in consultation with our Executive Committee. This plan aligns with the 2024-25 budget and the 2025-26 indicative budget. Member Value, Engagement, Advocacy and Leadership.
- There are seven key pillars that drive our outcomes. Marketing & Promotions, Member Engagement & Support, Crime Prevention & Security, Connectivity, Advocacy & Leadership, Sustainability & Wellbeing.

MOTION: That the members of the Silverdale Business Inc. approve and adopt the 2024-2026 Silverdale Business plan.

Moved: Rita Oliver, Seconded: Michelle Pipping Carried as a true and correct record

6. Silverdale Business - Income and Expenditure budget 2024/2025

- Tasha noted that a 6% increase, amounting to \$30,000, will be allocated in the 2025/2026 budget for the following purposes:
 - Address inflationary adjustments in operational and staff costs
 - Introduction of a sustainability programme for our member businesses
 - Additional funding to ensure a robust CCTV network across all six precincts.This decision was unanimously approved by the Silverdale Business Board of Directors.

- Tasha explained that there is a significant funding allocation for the Pioneer Project. This project holds strategic importance for Silverdale Business and will require financial resources to support its implementation.

MOTION: That the members of the Silverdale Business Inc. approve and adopt the 2024-2025 Silverdale Business Income and Expenditure budget

Moved: Steve Wilkinson, Seconded: Rita Oliver Carried as a true and correct record

7. Silverdale Business – Budget including targeted rate amount for the financial year 2025/2026

- Move to approve the following financial year (2025/2026) draft budget which includes a BID targeted rate grant amount of \$530,000, including a 6% increase (\$30,000) to the BID targeted rate grant from the 2024-2025 financial year.
- Further ask the Hibiscus & Bays Local Board recommend to the Governing Body the amount of \$530,000 be included in the Auckland Council draft 2025-2026 annual budget consultation process.

Moved: Michelle Pipping, Seconded: Steve Wilkinson Result: Carried as a true and correct record.

8. Election of the Executive Committee

- Richard (Chairman) expressed thanks to the current Board members for their service over the last year.
- Under the current Silverdale Business Constitution, there are ten positions on the board, plus the Chair. This can include up to two Associate Members. We can confirm that we have a full board nominated.
- The following nominations for the Executive Committee had been formally received by the Secretary by the due date required under the rules of the Association: Nominations for 2023/2024 include:

Richard Worker	The Legal team
Michelle Pipping	The Botanic
Vinod Bhaga	Pak and Save
Gary Browne	Strategos Associates Ltd
Steve Wilkinson	Auckland Adventure Park
Joanna Jin	ENH Windows
Rita Oliver	Barfoot and Thompson
Zane Dykman	Zane Build
David Hooper	David Hooper CA Ltd
Graeme Wallace	Silverdale United Rugby and Sports Club
Bryan Fairgray	Laser Electrical Silverdale

Co-opted

Carolina Lunt Secretary

MOTION: The nomination for appointments to the Executive Committee be accepted.

9. Appointment of the Auditor for the 2023-2024 year

Hart & Co will be appointed as auditor for Silverdale Business Incorporated for the year ending 30 June 2025

MOTION: That Hart & Co be appointed as auditor for Silverdale Business Incorporated for the year ending 30 June 2025.
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Moved: Zane Dykman, Seconded: Rita Oliver Carried as a true and correct record
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10. General Business

- Gary Browne gave an overview of the Pioneer Village and Pathway Project.
- The Executive Committee, General Manager, and Chairman addressed the questions raised.

Meeting closed: 6:45pm

Minutes taken by: Carolina Lunt (Board Secretary – Silverdale Business)